

**GREENE COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
May 13, 2024**

Dr. Daniel Woodlock, President, called the Board of Health Meeting to order on May 13, 2024, at 7:00 PM. Those in attendance were: Dr. Daniel Woodlock, Charles Burrus, Vice President; Karen Daum, Catherine Williams, Carrie Janus, Molly Peters, Public Health Administrator; Beth Tepen, Home Health Manager and Ron Sprong, Community Health Manager.

A motion to accept the Minutes of the March 25, 2024, Board of Health meeting as given was made by Chuck Burrus and Karen Daum seconded the motion. Motion carried.

FINANCIAL REPORT

The 2024 Income Statement is not included, as Scheffel has not finalized our fiscal year 2023 audit.

Our checking account balance as of April 30, 2024, was \$612,963.90.

A revised 2024 budget will be emailed to you in July for your review and approval. We will be adding a NACCHO Grant starting May to July plus there are a few grants we have applied but have not had confirmation on yet. We will know more closer to July.

COMMUNITY HEALTH

Ron Sprong, Community Health Manager

Since my last report, recovery support services have had 148 office appointments and responded to 15 field calls. Thanks to the new vehicle you and the County Board approved, we have traveled 1255 miles, significantly increasing our capacity to serve and helping break down barriers to recovery for 24 people. 6 of those individuals were warm handoffs to in-patient treatment. There were 31 teleservice visits and 2 new MAR prescriptions issued. Sheriff's department visits have decreased as the jail is undergoing some updates, which require all the justice-involved persons to be transferred to Jersey County Jail. Amanda and Rae are working with Sheriff Manns at Jersey to continue providing recovery support services.

They have continued recreational activities for the recovery community, including hosting coffee talks, movie nights, and game nights. The washer and dryer were installed at the Roodhouse Office. A bulk of the work on ROSC has been centered around education/employment over the past few months. We hosted an educational event for adult education at the office, which linked 4 people to classes for their State of Illinois high school diploma. We also coordinated linking the probation office with them, linking 4 more people.

Our strategic initiative to integrate recovery support services with community health work has been a key focus. In March, we began pulling immunization records for new program participants and making recommendations based on individual need. This integrated approach has proven effective thus far, linking 3 people to immunizations they may not have received without this intervention.

Our Annual Earth Day event was not just a success, it was a testament to our community's commitment to health and the environment. With over 600 participants, the event was a true celebration of our collective efforts. Through Mandy's hard work and determination, we secured nearly the entire amount required to host that event through sponsorships, which paid for the bags and t-shirts used in the event. This achievement reflects our community's support and dedication to our shared goals.

Prevention education took us to the North Greene and Carrollton school districts, where we presented in 4 different classes, raising awareness about mental health and substance use and the resources out there to support youth. We also hosted 2 nutrition education classes at pre-schools in Greenfield and Carrollton. In coordination with local law enforcement and first responders, the team helped facilitate a mock alcohol crash simulation out at the fairgrounds for juniors and seniors at all 3 schools. Staff hosted or participated in 44 community events, including the North Greene STEM night, Boyd Lunch and Learn, and other events.

I provided technical assistance to the Lawrence County Sheriff's Department in developing a recovery support program and am scheduled to provide further technical assistance to several other Sheriff's departments in the month ahead. This is part of our work on the MAR Expansion.

We received a grant from NACCHO to expand our capacity and sustain community health work. This is similar to one of the first grants we received from NACCHO for workforce development. The project aims to get Mandy certified as a community health worker, which will be crucial as we look towards sustainability and future billing structures. Currently, the other team members are pursuing positions that allow for billing as MHP, but since Mandy's position is radically different, we wouldn't have that ability without undertaking something like this.

Mandy attended the state tobacco workshop in Southern Illinois and shadowed Halley during the 2024 tobacco presentations at the schools.

Heather Pfeiffer has resigned as Recovery Coordinator; however, we are proud of her as she transitions to a new position with the state. The new job will put her closer to home there in Carlinville. Amanda stepped back into that role on a full-time basis. Due to the considerable time managing a recovery support program takes, we asked Amanda to take on the role of Senior Recovery Coordinator. In this role, while administrative supervision will remain with me, she will take on operational supervision, giving me time to dedicate to other department initiatives/objectives.

The Substance Abuse and Health Services Administration, with the help of Harvard professor Dr. John Kelley, is developing a National Institute for Systems Change, similar to other National Institutes like the National Cancer Institute, National Heart, Lung, and Blood Institute, etc. I have been asked to join the National Institute, which speaks volumes about our work here at the department.

### HOME HEALTH REPORT

Beth Tepen, Home Health Manager

In March we had 14 admissions and in April we had 13 admissions. As of today, we have had 7 admissions to our services.

Susie Wilfong HH aide completed webinars on Caring for Patients on Bedrest and on Infection Control. I attended webinars including Impact and Emotional Impact of caring for someone with Dementia, Wheeling and Walking: Measuring functional outcomes, and Thriving in the Value-Based Era: Strategies to Prevent Acute-Care Hospitalization. HH staff attended in-service on Parkinson's Disease sponsored by Boyd Healthcare.

Recent Chart Audits: 44 discharged charts were audited with the following findings: Discharge Notice was not signed and returned by 2 patients that were discharged without nurse visit per patient request. Discharge Notices are now being kept in patient folders so nurses have easy access to them.

Infection Control: Since the last board meeting in March, we have had 4 pts with urinary tract infections. We continue to monitor patients and instruct on proper handwashing and infection prevention and on COVID-19 symptoms and precautions/prevention and monitor patients closely for symptoms of infection. If approved by the board, we also plan to address urinary tract infections as our next performance improvement project, in order to help decrease these.

QAPI program: We continue to work on our current performance improvement projects and to give our patients quality healthcare. Most recent report from CMS showed improvement in Dyspnea has increased to 89.8% (83.89% on last report), Improvement in Management of Oral Medications has increased from 81.13% to 85.8%, Acute Care Hospitalizations remained at 9.4 National average is 13.8. Latest available data on Changes in skin integrity increased from 0% to 1.8% and no patient falls with major injury were noted on latest report.

We are now up to 3.5 stars.

All Nursing staff are getting new uniforms. We have switched the colors to be the colors on our logo. We used the blue, green, and gray colors.

## ENVIRONMENTAL HEALTH REPORT

The activities unless otherwise noted date from March 16, 2024, thru May 6, 2024.

The Retail Food Service Program performed the following inspections: 6 routines, 7 rechecks, 3 initial inspections (approved to open), 1 complaint and 78 food consults. The Department held an FPM course/exam with 13 attending and proctored 2 FPM exams after the applicants completed the online course training certification. 2 Retail Food permits, 3 Cottage Food permits and 2 Home Baked Goods permits were issued. Staff placed 3 FDA food safety education notices upon the Department's social media site and 5 recalls. 6 online meetings have been conducted for the FDA Mentoring Grant, assisting 3 out of state Health Department Food Inspection Programs.

The Private Sewage Disposal Program has approved 3 private sewage disposal system installations, performed 3 inspections, and performed 18 private sewage consultations.

Activities in the Private Water Program: 7 consultations regarding wells / water analysis were performed and 5 requests for sampling private wells with 3 well samples collected and analyzed by the IDPH laboratory.

1 nuisance complaint was received. A total of 4 consultations were performed regarding nuisances within the County.

The Tanning / Body Art Programs performed 1 consult involving the regulatory requirements for the operation of a tattoo shop.

96 mailings of the revised "No Smoking / No Vaping" placards were prepared and sent to a portion of the Greene County area businesses as required by the Tobacco Grant. On January 1, 2024, the Governor signed into law the additional prohibition of vaping in public areas. The Department is currently waiting for the IDPH to provide more placards for resuming the mailings to the remaining businesses.

After prior warnings were made, we wrote a citation for smoking. There was a complaint with definite smoking inside the building. Liz wrote the citation to the Roodhouse Fire station. There is a fee to the Fire Department. If there is a continual complaint we will have to go back.

6 Tick Drags were performed in wooded areas to identify the type of ticks which inhabit the County. The collection of 4 ticks were submitted to the Vector Division of IDPH for identification and testing for common diseases they may carry.

## ADMINISTRATOR'S REPORT

Molly Peters, Public Health Administrator

Personal Health Services has been making strides to improve caseload and ensure pieces are put in place per program. We have been discussing this with a nurse

practitioner from Quincy Medical Group, and another applicant has applied. We have had several calls about the open nursing position and an applicant. We are planning to promote the opening and after a waiting period. At this time, staff are functioning and excelling. In the long term, our concerns are about coverage during vacations, illness, and back up to the WIC program.

PHS conducted onsite clinics at Greenfield (2), North Greene (upcoming), and Carrollton (17 in 45 minutes at the high school, and at the grade school 1 immunization, 3 physicals conducted). These were very successful clinics! Discussion in the works to schedule again in the fall. Also, PHS conducted Illinois College for HIV/STI testing. Total of 9 tested with 2 out of 9 resulting in need for treatment and treatment was provided. Scheduled to go back in the fall for routine testing. Planning is underway for a clinic at Scott County Health Department, where there will be a review of clinic operation by Phil Talley, the program monitor.

Safe Sitter, hearing & vision, and CPR planning are established and continue. All staff CPR training is planned for May 15, 2024.

CDP is close to implementation, and there has been coordination with Computer STL to complete and upload the needed materials.

We received an application for a respiratory grant for \$140,000; there wasn't awareness made regarding this grant before the announcement in late March. We are utilizing this application to cover some training and time costs related to home health. This was our main focus and will be a way to ensure some time loss is covered in the upcoming two-year grant period. This was unexpected but should turn out to be helpful.

I submitted a Firearms grant requesting that 5% of our Greene County families receive a gun safe. This is a very quick turnaround, as the closeout is in July, so quick action would be required. The request was for approximately \$50,000.

Also, we wrote and submitted the "Base Grant" for community health. This is a 3-year grant that would assist us in continuing to support staff long-term with less year-to-year transition. We received a NACCHO grant to assist with coverage of Mandy McKinley's time and support ROSC support staff through July. This, again, was a short turn around, but it will assist with purchases for our upcoming health fair.

In Scott County news, two additional employees have been hired. One is an Environmental Health Technician who will address the vector program this year. Brett Holmes is interested in continuing to be an environmental health inspector as part of our succession planning for the potential for Liz to retire. He understands that he will need to complete at least 15 hours of science for the change in position. This is long-term planning. Wendy Smith was hired for a Community Health position similar to how Ron's position was built. I assisted Wendy in writing a grant called Teen REACH; it is an after-school program and something that will take some time to set up if we do receive that grant. This is a 3-year grant, so it was important to just go for it this year.

GCHD had one staff member in Community Health resign, Heather Pfeiffer. It seems that she left because a position closer to her home was offered and made available. Amanda Morrow will plan to conduct a full-time schedule for now, moving us forward.

**Staff Fun:**

All staff eclipse event was held to work on team building supports and taking time to enjoy working together. Staff tie-dyed shirts and Home Health won the Field Day award for 2024.

We have ordered new RN staff uniforms as we are moving to logo colors such as green, blue, and grey with orange accents. In the past, there has not been assistance with the purchase of uniforms, but there was the ability to assist this year, and there may be a policy going forward. The policy and procedures section regarding uniforms requires an update at the next Board of Health meeting.

**Awareness:**

ROSC and GCHD are sponsoring the Greene County Fair- we are also helping work the gate on May 31<sup>st</sup>, so if any Board members would like to join us, we would love to have your support.

**Staff Awards:**

Their team members presented Amanda McKinley and Cassis Hillis with the VIP award. They received this in recognition of their work and to demonstrate an understanding of their impact on the group.

Allison Varble received a PRIDE award for her tireless effort to ensure her transition to maternity leave was seamless—Integrity for showing up and keeping going.

Emily Hart was also provided with a PRIDE award- Collaboration as an advocate for her team.

SAMHSA is creating a National Institute of Systems Change much like the other National Institutes of Health (NIH). They selected 30 people from across the country to be a part of the NISC and Ron Sprong was invited to participate.

Congratulations to all staff for their hard work and continued success.

Motion to approve the Manager's Reports was made by Karen Daum and seconded by Chuck Burrus. Motion Carried.

**OLD BUSINESS**

The County Board re-instated Dr. Woodlock as a member of the Board of Health.

NEW BUSINESS

The County Board has APRA funds for buildings, we are needing the Health Department building tuckpointed. JUN Construction came to evaluate the building and found that there is some masonry work that needs to be done between the roof and the wall. The Engineer said he is not worried about the building falling. It may be that the county request that we pay half of the costs for tuckpointing. We are trying to have this fully paid for with the ARPA funds, Pubic Health Infrastructure funds, this would include the mason work and the tuckpointing. There is more than \$400,000 left to spend of the ARPA Funds.

PUBLIC HEALTH COMMENTS

No Public Comments

The next Board of Health meeting is on Monday, August 26, 2024, at 7:00 p.m.

ADJOURNMENT

Motion to adjourn made by Carrie Janus and seconded by Chuck Burrus. Motion carried.



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Tim Reif, Secretary

8-26-24

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Date