

**GREENE COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
November 17, 2025**

Dr. Daniel Woodlock, called the Board of Health Meeting to order on November 17, 2025, at 7:05PM. Those in attendance were: Dr. Daniel Woodlock, President; Charles Burrus, Vice President; Karen Daum, Carrie Janus, Catherine Williams, Dr. James Uhles, Tom Piper, Molly Peters, Public Health Administrator; Beth Tepen, Home Health Manager; and Chelsea Bierman, Office Manager.

A motion to accept the Minutes of the August 25, 2025, Board of Health meeting as given was made by Karen and Catherine seconded the motion. Motion carried.

FINANCIAL REPORT

Our estimated profit for January 1 - September 30, 2025, is approximately \$38,534.

Our checking account balance as of October 31, 2025 was \$629,416.68. We also have an additional \$300,000.00 in a CD.

At our last Board of Health meeting, we discussed the option of opening an additional CD with additional funds. Both of our current CDs were up for renewal this past October. As I was in the process of setting up the CD with Carrollton Bank, I had originally reached out to Sandy Evans and she quoted me Brokerage rates, rather than Carrollton Bank CD rates. It was a miscommunication on my part, as I did not specify the rates I was looking for. I then got in touch with Marcia Price, and she provided me with the rates for Carrollton Bank CDs as of October 1, 2025.

The 12 Month CD rates and the Money Market Rates were the same as of October 1, 2025, at 2.85% APY, with the 6 Month CD rates being lower.

Upon further conversation with Phil, the Treasurer and Marcia at the Carrollton Bank, it was decided that the best option for our CDs was to transfer the money in our 6-month CD over to our 12-month CD to lock in the current rate. Instead of opening an additional CD, we discussed that it would be more efficient to leave more funds sitting in our Money Market account rather than a lower interest CD in hopes that the Money Market rates increase.

Did not move extra money due to the government shutdown, wanting to wait it out and see what the government did. Tom asked if they shopped around for the CD's. Molly reported that we did in the past shop around. Tom suggested calling the banks around in the county, to shop around for a better rate. Board looked over the rates, Allison presented in the packet and discussed wanting to look around at other banks. Marsha recommendation was to keep the money in the Money Market, because the rates for CD's was low. Will discuss again at the February Board of

Health meeting. B25 (15,000) grant again, Vaccine grant (25,000) that's open, that we will get and changes were reflexed in the budget. Charles had questions about the insurance Medicare, and Medicaid and why there was a deficit in that category in the budget. Molly discussed the numbers in Home Health being lower as well as vaccines has been lower. Beth discussed that Medicare advantage plan pays less and now is what a lot of patient current have as a provider.

### HOME HEALTH REPORT

In August we had 9 admissions, in September we had 18 admissions and in October we had 21 admissions. As of November 13th, we have had 10 admissions (6 medicare and 3 private insurance and 1 public aid managed care) to our services.

Kaylie Devlin resigned effective last Thursday. We do not currently have ST at this time due to WHNR is in transition with new ownership Evercare. We aren't able to offer Speech Therapy at the present.

HH staff complete monthly compliance training as assigned. Susie also completed inservices on Communication, Nutrition, and End of Life Care. Ashley Nolan RN met with Olivia Arnett NP and staff on 10/2 and with Kyndal Brown and staff on 10/23 along with attending an event at Boyd Hospital for Senior Services to talk about Medicare. I met with Mary Martha Mission Circle on 9/11 and with the Greenfield Ministers on 9/25. Still trying to work out meeting with the other towns minister groups.

Recent Chart Audits: 22 discharged charts were audited with the following findings: 1 chart had medication change not verified with MD, and 1 chart did not have drug regime review documented when med added. 1 chart had patients with Diabetes and no diabetic footcare care plan, 1 chart PT saw patient in 6 working days, not 4 as our policy states. There should have been an order written for that.

Infection Control: Since the last board meeting in August, we have had 3 patients with urinary tract infections, 1 upper respiratory infection and 2 pts with wound infections. We continue to monitor patients and instruct on proper handwashing and infection prevention and on COVID-19 symptoms and precautions/prevention and monitor patients closely for symptoms of infection.

QAPI program: We continue to work on our current performance improvement projects and to give our patients quality healthcare. Most recent report from CMS showed minimal changes from previous report.

available data on Changes in skin integrity decreased from 1.76 to 0.87 and 1 patient noted to have a fall with major injury on latest report. We are continuing with our follow up phone calls to patients to help prevent rehospitalization.

### **Recent Survey Comments August 2025 to October 2025:**

- Ashley Nolan was my nurse and she is an excellent nurse, very kind and attentive. She made a lot of calls for me to hospitals and providers.
- I was very pleased with Home Health Agency. The care they provided was excellent and knowledgeable. Would recommend them to family and friends. They are a great asset to our community provide a wonderful service.
- Excellent. The experience was great.

New Home Health Brochure was handed out to board members and mentioned it was posted on Facebook. This was to hand out to people to increase the community's awareness and what the GCHD can offer. They have a 5-star patient rating.

Personal note from Tom: His ex wife expressed how much they appreciate the GCHD and the home health nurses.

### ENVIRONMENTAL HEALTH REPORT

Discussed Liz's retirement as she has stated she wants to retire around May 2026. Originally planned to have Brett from Scott Co work in Greene and share that, but Molly reported she would like to find someone to fill the position who either has a L.E.H.P or has enough science credit hours to sit for the test. She would like to post the job opening in December or January.

The activities, unless otherwise noted, date from August 22, 2025, through November 13, 2025.

The Retail Food Service Program performed the following inspections: 2 plan reviews and 2 pre-operation inspections, 49 routines, 14 rechecks, 5 nonfood-borne illness complaints and 181 food related inquiries were addressed. 2 Cottage Food and 3 Retail Food permits were issued. The staff placed 1 FDA food safety publication upon the Department's social media site and emailed the County's food service facilities information from the FDA Food Code explaining the responsibilities of the Person-in-Charge and employee illness procedures. The Department provided 2 Food Protection Manager certification courses in which 36 participants completed the exam. Would like to do some community education on hand washing and proper collection practices when having chickens, Possibly related to the nonfood-borne illnesses.

The Private Sewage Disposal Program issued 2 private sewage disposal system permits; 4 systems were installed with 4 inspections performed. 30 consultations were conducted with contractors and property owners.

Activities in the Private Water Program: 3 samples were collected by the staff per request for private water analysis and 1 sample bottle requested was related to possible water-borne illness. 13 consultations were completed with contractors and private water well owners regarding well history, disinfection, construction, and/or water analysis results. Ray Hall, the regional IDPH plumbing inspector, was requested to re-inspect 1 facility for plumbing violations resulting from public complaints the Department received.

10 nuisance complaints were received, and 14 consults were performed. Of those 10, 3 complaints were referred to the proper agencies, and 8 properties were sent Notices to Abate. The Department is assisting the Village of Eldred to eliminate derelict properties and repeated open burning issues. Staff attended Eldred's monthly city council meeting on 11/05/2025 to consult on the abatement protocols.

The Vector Program has tested 9 pools of mosquitoes resulting in 5 pools being positive for West Nile Virus. The Department provided public outreach for the abatement and bite prevention of mosquitoes (Eldred and Roodhouse) and through social media and the GCHD bi-monthly newsletter for both mosquitoes and ticks. The staff received 8 complaints resulting in 4 inspections and conducted 21 consultations.

### ADMINISTRATOR'S REPORT

The School Health Service Grant was paused due to funding and the Resilient Communities Grant that were previously applied for were not awarded.

We held a second meeting for the Overdose Fatality Response Team, where discussions focused on hospital treatment protocols and EMS response during overdose incidents. Following that meeting, a meeting was scheduled with Boyd CEO Staci Holland to discuss the potential implementation of a related policy. A follow-up meeting is being scheduled, pending his availability.

At this time, flu vaccine reimbursement through insurance providers and compliance with CDC requirements are proceeding as usual. However, we have noted a decrease in the number of flu and high-dose vaccines administered compared to previous years. A year-end comparison will be shared at the end of the season. The reduced numbers may reflect individuals choosing to receive vaccines at alternate locations. Staff held 2 drive through clinics for both Flu and COVID-19 vaccines (50 doses).

The opioid settlement funds have been approved for use in purchasing security cameras and entry card systems for the Roodhouse location. We are awaiting notification on the completion timeline, as materials had to be re-ordered, causing a delay. Although the settlement funds are not specific to the health department, we assist in oversight, reporting, and ensuring that expenditures align with proper use as appointed by the County Board. These funds also support the Drug Court Team and the local Child Advocacy Center, which received allocations to enhance referrals to MAR and peer recovery services.

In September, I completed the Public Health Institute Fellowship, a leadership training focused on systems thinking and organizational development. I have recommended Haley Duba for participation in the next cohort. In December, I will conclude my term as President of the Illinois Public Health Administrators Association. I was reelected South Chapter IEHA Vice President and Home Care Across Illinois Treasurer.

Throughout September, I contributed to conference planning for both the Illinois Environmental Health Association (South Chapter) and the Illinois Public Health

Administrators Association training. Additionally, I led the State Transformation Initiative meeting for all local health department administrators, serving as both the opening and closing speaker as well as serving on the leadership committee.

Regarding financial updates, there has been no impact from the federal government shutdown at this time. There is, however, ongoing discussion surrounding the upcoming federal budget, which is expected to emphasize funding for rural communities. Approximately \$25 billion has been allocated over the next several years, with portions expected to be distributed through grants and pass-through funds to rural agencies. As these programs develop, we anticipate greater clarity. Maintaining strong funding over the next five years will be vital for continued growth and sustainability. It will be important to evaluate long-term community needs to ensure these funds are strategically and effectively utilized.

We have begun working on IPLAN and strategic planning efforts, which are due in August 2026. This will be a long process, but we hope to complete it by June 2026. Upcoming surveys and community focus groups will be conducted, in which we may request the Board's participation.

Allison and Terri have been doing an excellent job continuing to navigate insurance providers' networks. This will be an ongoing issue that we will continue to navigate, but we have been working with our contractor, CDP, to complete outstanding needs.

## Personal Health

Staff successfully conducted on-site school immunization clinics in partnership with Boyd Hospital, which also provided school physicals on the same day. The collaboration was a great success, and planning is already underway to continue this effort next year.

Multiple drive-through and walk-in vaccine clinics have been held, with Friday walk-ins continuing to be well-attended. Vaccine inventory is being closely monitored to prevent overstocking and waste, particularly for COVID-19 vaccines. The State of Illinois has requested that we continue providing childhood vaccinations with open eligibility. While this model has not been highly utilized in Greene County, the Vaccines for Children (VFC) program vaccines are supplied at no cost, and we are maintaining adequate stock as requested. There have been statewide discussions about modifying the COVID-19 vaccine ordering process to reduce waste; however, no updates have been issued.

The Foot Clinic continues to operate successfully every Tuesday, and Home Health staff provided valuable support during October's flu vaccination clinics.

We also conducted a sexually transmitted infection (STI) clinic at Illinois College, which included HIV and Hepatitis C testing. This was part of our regional HIV grant, which requires outreach beyond Greene County. The event was successful, and plans are in place to return in the spring and expand to other locations, such as Blackburn College. Condom distribution sites have been established, and educational sessions were

provided for school nurses regarding family planning services and STI testing resources.

During the past quarter, we strengthened connections with local long-term care facilities by sharing resources and reviewing reporting protocols for communicable diseases. Similar meetings were held with school nurses to reinforce guidance on disease reporting and management.

The WIC team, led by Haley, has done an excellent job maintaining client engagement and community outreach. It is anticipated that participation in WIC may increase in the coming months. Haley has also begun conducting hearing and vision screenings across several local communities and plans to offer a Safe Sitter course in January, coinciding with school breaks.

### Community Health

Breanna Buchanan is scheduled to take the Certified Peer Recovery Specialist exam in November. We are excited for her to achieve this certification, which will be a valuable long-term asset for both her and the program. As we continue to expand our understanding of recovery support services, there may be future opportunities to incorporate this certification into billable service processes.

Amanda Morrow and Breanna Buchanan participated in two required grant-related trainings—one focused on ROSC and the other on Medication-Assisted Recovery (MAR).

We are pleased to welcome Daniel Stepp from Recovery Corps to the team. His presence and lived experience have already proven to be valuable additions. Daniel recently assisted an individual who had long been a community challenge, successfully helping them access a treatment facility. The team continues to navigate several complex cases involving co-occurring chronic health conditions and substance use disorders. Our peer navigators play a critical role in helping these individuals address barriers and connect with needed services.

There have been many positive outcomes at the Roodhouse location, several shared through word-of-mouth in the community. As one example, Peer Specialist Mandy McKinley reported that a former participant recently reconnected and is doing well in their recovery.

Last month, the Roodhouse office experienced a broken window. A small hole that had been present for some time eventually cracked further. There is no indication that this was an act of vandalism or a security concern, and Kyle Robinson has agreed with that assessment. Once the new cameras and secure entry systems are installed, they will enhance monitoring capabilities for law enforcement coordination and overall safety. Policies and procedures for this division have been updated, and operational practices are being strengthened accordingly.

The Drug Court Team also visited the Roodhouse facility to meet with staff and observe operations. Team members and participants expressed appreciation for the collaborative efforts that continue to positively impact recovery outcomes in the community.

#### Staff Fun:

We will be closed on December 26th as part of the Christmas party incentive program planning. Staff will be participating in a scheduled event and training as part of the holiday on December 19th. Holiday event will also be scheduled on January 9th or 16th, for a Christmas dinner at Eldred Legion, depending on Board of Health availability.

#### Staff Awards:

Molly Peters and Amber Costello were awarded the staff VIP award. They received this in recognition of their work and to demonstrate their understanding of the impact they had on the group.

Amber Costello also received a Pride Award for innovation. She has developed several plans to incorporate education and build community connections.

#### Pride Awards:

Chelsea Bierman-For getting involved and digging in on so many facets of the Health Department. She has maximized relationships with our local health department partners and continues to jump in with whatever is needed to get the job done.  
Amber Costello- Innovation- For bringing in new ideas, making plans, and connecting with the community in new ways. Amber has assisted with first aid kits at schools, created STI planned events, and conducted outreach related to family planning & HIV.

Discussed the options of possibly helping with a soup kitchen idea. Charles Burrus wife is very interested in providing these services. Not in a GCHD budget to rent a space and our grants currently will not support it. Discussed churches in the area coming together or reaching out to the Lions Club, to help back this project. Also discussed White Hall open dinner that occurs once a week. Discussed the ROSC Counsel helping one night to serve food or help work.

Discussing County Board reports that will be in the binder each meeting, to compare months/years.

Motion to approve the Manager's Reports was made by Karen Daum and seconded by Dr. Uhles. Motion Carried.

#### OLD BUSINESS

Organizational Capacity Assessment-SWOT- iPLAN;

Strengths- staff cares, dedication of staff, solid connections, good volunteers

Weaknesses- lack of grocery stores, limited housing, jobs, money; limited outreach, motivation to participate from the community, Transportation

Opportunity- Soup Kitchen, CPR training, food pantries, homeless working with churches, BP classes,  
Threats- Government Transitions, Funding, Community Fear of Homelessness and addiction.

Mass Prophylaxes turning in forms.

### NEW BUSINESS

Monthly Reports- County Board reports

Updated Policies-Motion to approve updated policies was made by Karen and Seconded by Catherine, Motion Carried.

Purposed Calendars (staff meetings, BOH meetings, Pay dates)-Motion to approve purposed calendars was made by Dr. Uhles and seconded by Karen, Motion carried.

Open Meetings Act Document- Discussed appointing Molly, Charles and Chelsea as designated person with FOIA.

### PUBLIC HEALTH COMMENTS

No Public Comments

### CLOSED SESSION


Motion to go into closed session made by Charles Burrus and seconded by Dr. Uhles to discuss Molly's Annual Evaluation. Motion Carried. Motion to go back into open session Karen and seconded by Tom, Motion Carried.

### ADJOURNMENT

Motion to adjourn at 8:58 pm made by a Karen Daum and seconded by Dr. Uhles. Motion carried.

The next Board of Health meeting is on Monday, February 23, 2026 at 7:00 p.m.

  
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Tim Reif, Secretary

  
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Date